



# 2024-25 EXCHANGE FACT SHEET

Honours Business Administration (Undergraduate)  
2024-25 Academic Year



**IVEY**  
Business School

Exchange and  
International Programs

WESTERN UNIVERSITY · CANADA



Partnership in International Management

# General information

## NAME OF INSTITUTION

Ivey Business School

## MAILING ADDRESS

Ivey Business School at Western University

Attn: HBA Program Services

1255 Western Road

London, ON, Canada N6G 0N1

## UNIVERSITY WEBSITE

[www.ivey.ca](http://www.ivey.ca)

\* For CEMS questions, please contact [CEMS@ivey.ca](mailto:CEMS@ivey.ca)



**Derek Worden**  
Director of Student  
Experience  
[international@ivey.ca](mailto:international@ivey.ca)



**Solomon Galindo**  
Exchange & International  
Learning Coordinator  
HBA Program Services

## Land Acknowledgment

Western University is located in Dish With One Spoon Treaty Territory, the ancestral territory of the Anishinaabek, Haudenosaunee, Lūnaapéewak and Attawandaron Nations.

## Welcome to the Ivey Business School at Western University

Canada's leading provider of real-world, case-based business education.

Drawing on extensive research and business experience, Ivey faculty provide the best classroom experience, equipping students, through Case-Method Learning, with the skills and capabilities they need to tackle today's leadership challenges.

## Why choose Ivey for exchange?

1. Ivey's Case-Method of Learning prepares students for success and offers a powerful alumni network and exceptional career opportunities;
2. Ivey Business School has earned an international reputation for its teaching and research excellence and the high caliber of its students and faculty;
3. 1 in 2 of all Ivey alumni hold the title of Chair, President, C-Suite, Vice-President, Managing Director or Partner;
4. Renowned for its Case-Method of Learning, Ivey Business School is one of the two most important producers of business cases in the world, alongside Harvard;
5. Ivey is the world's largest producer of current Asian and Indian business cases;
6. First international business school to open a permanent campus in Hong Kong;
7. 90-per-cent Career Placement rate after six months for the MBA class of 2020;
8. 45+ exchange partners in Europe, Asia, Australia, and Latin America;
9. 96 per cent of Ivey HBA grads received an employment offer within three months of graduation; and,
10. 26,000+ alumni in 105 countries.



# Nomination & Application

All students coming to Ivey on exchange must be selected and nominated by their home university to the Ivey Business School.

## NOMINATION DEADLINES

Academic Year 2024-25	Fall (Semester 1)	Winter (Semester 2)
Partner Nomination	March 7 – May 2	March 7 – May 2
Late Nominations	May 3 – July 31	May 3 – October 1
Student Application	May 15 – June 6	May 15 – June 6
Course Registration	July 15-26	July 15-26
Course Add/drop	September 4-13	September 4-13 & January 6-10

## English Proficiency

Students who are not native speakers of English must have an English language proficiency equivalent to one of the following:

Accepted Tests	Minimum required competence Level
<b><u>Cambridge English: C1 Advanced and C2 Proficiency</u></b>	Minimum overall score of 176 with no band less than 169.
<b><u>International English Language Testing Systems (IELTS - Academic)</u></b>	Minimum overall score of 6.5 with no band less than 6.
<b><u>Pearson Test of English (PTE)</u></b>	Minimum overall score of 60 with no score less than 60 in the individual components.
<b><u>Test of English as a Foreign Language (TOEFL)</u></b>	<ul style="list-style-type: none"> <li>• Internet-based: minimum total score of 89 with no individual scaled score less than 21;</li> <li>• Computer-based: minimum score of 250; and,</li> <li>• Paper-based: minimum score of 600.</li> </ul>
Proof of English Proficiency Letter	If your University program is an English based program, we will accept a letter from your University confirming English is the primary language of study.

## APPLICATION PROCESS

Following the nomination deadline, students will be contacted with instructions on completing the online application. This application form is used for administration purposes. It is not intended as an “application” to the Exchange Program. They have been selected and nominated by their home school and therefore they are accepted to Ivey.

### Required documents

- Online application form;
- Transcript/grade report (electronic form accepted);
- Online biography (confirmation it has been completed); and,
- Proof of English Proficiency.



# Academic information

<b>Academic Year 2024-25</b>	
<b>Fall (Semester 1) September 9 ~ December 13, 2024</b>	
September 3-13	Add/Drop Period (Fall & Winter courses)
September 5-6	Exchange Orientation (Mandatory attendance)
September 9	Classes begin
September 30	National Holiday (No Class)
October 14-18	Fall Break week (No Class)
October 21-26	Midterm Exam Period (including Saturday)
November 20	Exchange Fair
December 5	Classes end
December 7-13	Final Exam Period (including Saturday)
<b>Winter Break (December 13 ~ January 1)</b>	
<b>Winter (Semester 2) January 6 ~ April 2, 2025</b>	
January 2-3	Exchange Orientation (Mandatory attendance)
January 6	Classes begin
January 6-10	Add/Drop Period (Winter Only)
February 10-16	Midterm Exam Period (including Saturday)
February 17-21	Winter Break week
February 26	Exchange Fair
March 28	Classes end
March 29 – April 4	Final Exam period (including Saturday)

## COURSES & STUDY LEVEL

4th year (HBA2) = 4000 Level Courses (0.5 Ivey Credits )

Exchange students can only take courses offered by Ivey and are not permitted to take courses in other departments at Western University. The students that are most successful in the Ivey HBA program are in their final year of an Undergraduate program or in their early years of a Master’s level program at their home university.



## Course selection

Exchange students are required to take a minimum 4 courses. If students are looking to take the maximum amount of 5 courses, they will need a “letter of recommendation” from their home University sent to the Exchange Coordinator recommending they take the maximum 5 courses to fulfill their graduation requirements.

Course selection will be on a first come, first served basis. There are a certain number of seats that are reserved for exchange students in all of our electives but they will quickly fill up. We will have a waitlist for classes that are at capacity that will typically see a lot of movement during the add/drop period where students can also make changes to their schedule and possibly come off the waitlist into a preferred class. There is no guarantee on course availability. Access to the full course listing and academic schedule will be available prior to the registration.

*Spring (Late Nominations) – Beginning of September*

This selection period will be open to all Ivey HBA2 students so options may become limited. **There is no guarantee on course availability. Students should exercise flexibility with alternative courses.**

## Expected student fees

University Required Fees	
University Health Insurance Plan (UHIP) (Mandatory Enrollment)	1 semester = \$252 Full year = \$504
Transit Pass – City Bus (Mandatory Charge)	1 year = \$287.20 <i>(Flat rate. No reduced rates for single semester students.)</i>
Western 1 Card (Student ID Card + Bus)	\$32 (Pick up on arrival)
Course Material Fees (E-Casebooks for class)	\$300 per semester



## Housing

On-Campus Housing	Off-Campus Housing
<p><b>Alumni House</b>  <a href="https://residence.uwo.ca/buildings/firstyear_buildings/alumni_house">residence.uwo.ca/buildings/firstyear_buildings/alumni_house</a></p> <p>OR</p> <p><b>Bayfield Hall</b>  <a href="https://residence.uwo.ca/buildings/firstyear_buildings/bayfield_hall">residence.uwo.ca/buildings/firstyear_buildings/bayfield_hall</a></p>	<p><a href="https://offcampus.uwo.ca">offcampus.uwo.ca</a></p>
<p>Cost for Alumni Hall is \$1,175/month (charged as a lump sum of \$4697.50) and includes private room, shared living room, kitchenette, meal plan, secure building, laundry room, gym and recreational room.</p> <p>Students will receive an email with an application to apply for On-Campus Housing. Rooms are subject to availability.</p>	<p>Rentals can vary from \$500-\$2,000/month.</p> <p>Competitive housing market, close to University is recommended.</p>

## Health Insurance (UHIP)

All exchange students are required to pay for UHIP (University Health Insurance Plan). UHIP is mandatory and students are automatically enrolled in UHIP for the duration of which they are here on exchange.

UHIP covers medical and hospital expenses such as: physicians' services, diagnosis and treatment of illnesses, surgery, x-rays, hospital services, and emergency dental care in a hospital.

Services that are not covered by the plan include: charges for dental care not approved by the plan, eyeglasses, and prescription medication.

For more information about UHIP, please visit our [website](#).

## Visa requirements

A student study permit is required by students from some countries. Not all students will need to obtain a study permit and may be able to travel to Canada without a visa for less than 6 months to visit and study. Please check the [requirements and exemptions](#).

For more information on a study visa to Canada, please visit our [website](#).

# Ivey Business School at Western University

## IVEY BUSINESS SCHOOL

For 100 years the Ivey Business School at Western University is Canada's leading provider of relevant, innovative and comprehensive business education. Drawing on extensive research and business experience, Ivey faculty provides the best classroom experience, equipping graduates with the skills and capabilities they need to tackle the leadership challenges in today's complex business world. Ivey offers world-renowned undergraduate and graduate degree programs, as well as Executive Education at campuses in London (Ontario), Toronto, and Hong Kong.



For more information about Ivey, please visit:

- [ivey.uwo.ca/about/campuses/richard-ivey-building](https://ivey.uwo.ca/about/campuses/richard-ivey-building)



## WESTERN UNIVERSITY

Founded in 1878, we deliver 'The Western Experience', an exemplary learning experience that engages the best and brightest people challenging them to meet ever-higher standards in the classroom and beyond. Considered Canada's most beautiful university, Western's main campus spans 400 acres of Gothic-style buildings mixed with modern, LEED-certified structures that provide an idyllic environment for our community of scholars.

Western boasts more than 7 million square feet of space in 87 buildings that are joined together by 16 km of roadway and 15 km of sidewalks situated on more than 500 acres of land.

For more information about Western, please visit:

- [uwo.ca/about/whoware/index.html](https://uwo.ca/about/whoware/index.html)

## THE CITY OF LONDON, ONTARIO

Set in the heart of Southwestern Ontario, London is the region's economic, entertainment and cultural hub. With a population of more than 448,000, London is Canada's 11th largest city and the ideal environment to work, play, and live. Big enough for the 'big city' experience, but still far more affordable in comparison with many other Canadian cities, London boasts an extensive educational and health care community, while providing the safe and clean atmosphere of a small community.



For more information about London, visit one of the following sites:

- [uwo.ca/about/visit/london.html](https://uwo.ca/about/visit/london.html)
- [londontourism.ca/Events](https://londontourism.ca/Events)
- [theweathernetwork.com/ca/weather/ontario/london](https://theweathernetwork.com/ca/weather/ontario/london)